

Salem County Board of Taxation

The January 15th, 2014 Monthly Meeting of the Salem County Board of Taxation was called to order by President Steven Caltabiano at 8:30 a.m. in the Salem County Board of Taxation's office. Compliance with The Open Public Meeting Act was recognized. A roll call of Tax Board members indicated that all members were present.

The December Board Meeting Minutes were presented, reviewed and approved Hall/Voros 5-0.

In the Administrator's report John Snyder asked the Board for a motion to accept and certify Tax Lists in all 15 Municipalities in Salem County. Approved on a motion Hall/Voros 5-0.

Under General Correspondence, The Commissioners and Tax Board Staff submitted Acknowledgements of Receipt of Ethics information and Outside Activity Questionnaire to be forwarded to LaToya Walker at the Div. of Taxation.

Under Unfinished Business, John informed the Board that Kathy McAllister has various request out for the following information required annually from Municipal Assessors: Office Hours, SR3A's, CNC-1, Initial & Further updates, PT-10's, 2013 Maps, E/A-4s, Farmland, Notice of Publication and Collector Hours.

Under New Business, The Tax Board authorized 2014 membership in the Salem County Assessor's/Collectors Association for 5 Commissioner's ,1 Administrative Clerk/OPRA Custodian and the Tax Administrator @\$120.00 each in annual dues for a Total of \$840.00. Total to be paid for out of our dedicated Trust Fund for Educational purposes. Motion, Hall/Connor 5-0

SR1A Summary Report Review, The Board reviewed the Deeds not turned around within 60 days in accordance with Board policy. The Board also reviewed Ms. Procacci's written explanation regarding her failure to comply. The consensus of the Commissioners was that failure to comply is unacceptable and a third failure to comply by Ms. Procacci will require her to meet with the Board.

Executive Session, Motion to go into closed session for discussion of Personnel issues, 9:12 AM Hall/Connor. Motion to come out of closed session at 9:22AM Motion Sparks/Voros.

The Salem County Board of Taxation discussed the reappointment of Tax Administrator John Snyder at the February 5, 2014 meeting and ordered that a Resolution to that affect be added to the February 5th 2014 Agenda.

There being no other members of the public present and no public comments were offered, the meeting was adjourned. Motion Hall/Sparks 5-0

It was announced that the next Board Meeting would be Wednesday, February 5th, 2014 at 8:30 a.m.